



**KELSO COMMON GOOD FUND  
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>The Woodend Garden Association c/o Mr Tim Slater 49 Broomlea Kelso TD5 7RB</p> <p>Tel: 01573 223732 Mob:  </p>
<p>Address to which payment should be made:</p>	
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The aims of the Woodend Garden Association are to,</p> <ul style="list-style-type: none"> <li>▪ provide fresh, safe, affordable herbs, fruits and vegetables.</li> <li>▪ help relieve stress and increase sense of wellness.</li> <li>▪ get people active, which improves overall physical health.</li> <li>▪ provide social opportunities that build a sense of community and belonging.</li> <li>▪ give people an opportunity to learn and share knowledge on gardening, nature, and cooking.</li> <li>▪ improve the look of neighbourhood.</li> <li>▪ connect people to nature.</li> <li>▪ provide an inclusive meeting area where people of all ages and cultural backgrounds can come together to share experiences and knowledge.</li> </ul>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>We require £1090.00 for the initial setup costs to,</p> <ul style="list-style-type: none"> <li>▪ prepare the ground by removing tree stumps, ploughing, rotavating and levelling the plot.</li> <li>▪ erect a boundary fence, raised beds and to plant hedging.</li> </ul>
<p>When will the donation be required:</p>	<p>June 2019</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>June 2019 to July 2019</p> <p>£1090.00</p> <p>There are currently no funds held by the association. However, our constitution states that every household shall pay an equal proportion of the setup and on-going running costs.</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>This project was first conceived over a year ago by the residents of No's 43 to 50 Broomlea to utilise the plot of vacant land at the end of our cul-de-sac and turn it into a community garden. As well as benefitting the local community it also reduces the area of grassed land required to be maintained by SBC, this is supported in principle by Neil Hastie, Estates Manager SBC.</p> <ul style="list-style-type: none"> <li>▪ We have also been supported by Kelso Community Councillors Simon Mountford and Euan Robeson and Kelso Provost Dean Weatherston.</li> <li>▪ Kelso Community Council have sponsored our planning application by paying the fee of £280.50</li> <li>▪ PGL Design have provided the necessary planning documentation free of charge</li> <li>▪ The Planning Application has been submitted to SBC.</li> <li>▪ The Heads of Terms for the Lease have been agreed with SBC Estates and awaits issue.</li> <li>▪ The Association has written and agreed a constitution and appointed a Chairperson, Secretary and Treasurer.</li> <li>▪ After receiving a letter of comfort, work has already started preparing the ground.</li> <li>▪ As we are a new group with no funds, we are unable to submit a set of audited accounts.</li> <li>▪ After the initial set-up costs the annual outlay per household will be approximately £25.00 to cover insurance and maintenance. Each household will pay for their own plants and seeds for their individual plot.</li> <li>▪ Given the small amount of money the Association requires to cover its annual costs we would prefer not to open a bank account if at all possible. We will however be able to provide receipts for any purchases we make as per the attached costing document.</li> <li>▪ The following documents are attached to this application, Detailed list of costings Copy of the constitution Plans of garden layout and planning statement</li> </ul>
<p><u>Equal Opportunities</u> State how you take account of equal opportunities legislation by including all sections of the community (include child protection, vulnerable adult legislation if relevant, disability, promotion of equality of access to services irrespective of race, gender, age sexual orientation, religious or political beliefs).</p>	<ul style="list-style-type: none"> <li>▪ This is a small community project limited to the eight houses as stated in our constitution. However, no matter whoever lives in these houses now, or in the future, they will be entitled to participate in the community garden.</li> <li>▪ The access gate and paths will be wide enough for wheelchair access/mobility scooter access, and the raised beds make it easier to tend and look after of the produce.</li> </ul>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: Tim Slater</p> <p>Position Held: Secretary</p> <p>Date: 13<sup>th</sup> May 2019</p>	
<p><b>Note: Note: All applications from organisations <u>MUST</u> be accompanied by a copy of the latest audited accounts. Completed application forms, accounts and any supporting documents are circulated with the agenda and are available on the Council's public website. Following the event/project the evaluation form must be completed and returned.</b></p>	
<p>This completed form, accounts and any supporting details should be submitted to Fiona Henderson Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826502 or e-mail: <a href="mailto:fhenderson@scotborders.gov.uk">fhenderson@scotborders.gov.uk</a></p>	